

THE PHILIPPINE SOCIETY OF CERVICAL PATHOLOGY AND COLPOSCOPY

Suite 414, 1330 Manila Astral Tower, Taft Avenue, Manila Tel No. (02) 353-1688 Email: pscpcmd@yahoo.com

REQUIREMENTS FOR PSCPC STEP 4 WORKSHOP

- 1. Accumulation of 100 cases within 3 years from signing of conforme.
- 2. Division of 100 cases are as follows:

| # OF CASES | INDICATION | BIOPSY |
|------------|--|--------------|
| 50 cases | Suspicious cervix | Not required |
| 35 cases | VIA positive | Required |
| 15 cases | Abnormal cytology results or positive HPV DNA test | Required |

- 3. Each case must be supervised by any PSCPC member who agreed to be a mentor (a list will be provided via email)
- 4. A portfolio should be prepared by each participant, this shall contain the following:
 - A. A tabulated summary of all cases done in the following format:
 - Each table should have 9 columns, in Arial font 12 points and in landscape view containing the following details:

| Date | Hospital Number | Age | OB Score | Indication | Colposcopy Findings (Normal, Low grade lesion, High grade lesion) | Biopsy (done or not done) | Histo path Report (write N/A if biopsy was not done) | Name of Mentor |
|------|--------------------|-----|-------------|------------|--|------------------------------------|---|----------------------|
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- B. Photocopy of colposcopy forms (countersigned by the mentor), without any patient identifier.
- C. Photocopy of pap smear results (for cases with abnormal pap smear as indication), without any patient identifier.
- D. Photocopy of histopath result of each patient, without any patient identifier.
- E. Photocopy of Certificates of attendance to the steps 1, 2 and 3 of the colposcopy workshop
- *** Details on identity of patient should be covered prior to photocopying the said document.
- 5. A mentor's fee of 5,000 pesos will be given to the mentor. This will come from the professional fee that will be charged to the patient. The Philhealth will be signed by the mentee such that the Philhealth professional fee will serve as professional fee of the mentee.
- Once the IATF rules will already allow and a VIA community service will be conducted, a mentee may coordinate with a PSCPC mentor and perform colposcopy on these VIA positive patients, and the mentee may use these cases for submission.
- 8. For VIA positive patients from community service who will be undergoing colposcopy, the mentor's fee will come from the Philhealth. As such, for these cases, the mentor will be the one to sign the Philhealth form. For patients with no Philhealth, the mentee shall shoulder a minimum mentor's fee of 3500 pesos, equivalent to the Philhealth professional fee.
- 9. A mentee will be invited to join in PSCPC refresher courses on colposcopy.
- Once the 100 cases are completed, the portfolio shall be submitted to the PSCPC Board for approval.